



**Position Title:** Exhibit and Facilities Technician

**Departments:** Experiences / Facilities

**Reports to:** Associate Director of Experiences

**FLSA Classification:** Full-time hourly, non-exempt

**Salary Range:** \$21.00 - \$23.00 per hour, full benefits

**Job Summary:**

Do you have a passion for science and technology? Are you a handy person that is good at building or fixing things, at trouble shooting and providing solutions? Both the Experiences and the Facilities teams need your skills and talents to keep our museum safe, attractive, and well-maintained. We are seeking one dedicated individual to assist with the daily operations, maintenance and repair of the building, its systems, and the exhibits.

This position is at-will, hourly, and full time. The standard schedule will be Tuesday through Saturday every week. Some off shifting may occur when needed for evening events.

**Skills & Talents:**

- Loves to have fun, play, build, fix and learn!
- Has a very strong ability to troubleshoot problems.
- Has an equally strong ability to implement solid solutions and to identified problems.
- Is a self-starter, capable of working relatively autonomously on defined tasks, as well as on issues as they arise.
- Has good communication skills to communicate issues with other relevant staff, as well as document issues and solutions as they arise.

**Duties/Responsibilities:**

- Perform routine maintenance and repairs throughout the museum, including interactive exhibit and other components, which may contain mechanical, electrical, or computer-controlled devices.
- Monitor the physical environment of the museum floor and exhibits to ensure MOSAC's high standard of operation in functionality, cleanliness, and safety is met.
- Assist in the daily organization, cleaning, and resetting of the of the shop.
- Adhere to existing maintenance practices and processes in a safe, productive, efficient, and high-quality manner.
- Assist with set up and breakdown of special events.
- Drive a 12-passenger van to shuttle staff to offsite parking lot etc., as needed.

**Education and Experience:**

- High school diploma or equivalent.
- Demonstrated skill in carefully performing routine maintenance tasks (cleaning, lubricating, testing functionality, documenting work completed, etc.).
- Comfortable working with Windows computers and using Microsoft office.
- General understanding of basic electrical circuitry is an advantage. Experience troubleshooting electronic circuits and performing basic fixes.
- Operate a motor vehicle, maintain a valid driver's license and is or is willing to become certified to operate aerial lift equipment.

**Physical Requirements:**

- May require standing and walking 75% of the time, lifting a maximum of 40 pounds, and other physical actions that include stooping, kneeling, bending, crawling, etc.
- Work will require regular shifts on scheduled weekends and/or evenings.
- Physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

*In order to protect our team members, volunteers, students, and guests, MOSAC requires that all employees be fully-vaccinated with a COVID-19 vaccination series approved by the U.S. Food and Drug Administration (FDA) or the World Health Organization (WHO). Reasonable accommodation will be made for a qualified disability or sincerely held religious belief.*

**APPLICATION PROCEDURES:**

A complete job profile is available upon request.

Please submit a cover letter and a CV or a resume addressing your qualifications as they align with the job description by email to [ugriner@visitmosac.org](mailto:ugriner@visitmosac.org) and [jwalker@visitmosac.org](mailto:jwalker@visitmosac.org). Please include names and contact information of three professional references with your application. No phone calls will be taken.